



APPLICATION FOR BOOKMAKERS COURSE BETTING PERMIT

It is an OFFENCE to carry on the business of a bookmaker at an authorised racecourse without a Course Betting Permit or a Course Betting Representative Permit. You must wait until a permit issues before you carry on the business of a bookmaker at an authorised racecourse. The business of bookmaking at authorised racecourses is permitted subject to various statutory requirements.

Failure to comply with certain statutory requirements is an OFFENCE.

Please read the notes overleaf before completing this application.

Existing Permit No: _____

I, _____, hereby apply to **Horse Racing Ireland** for a course-betting permit to carry on the business of bookmaking at authorised racecourses in respect of horse races held at authorised racecourses and races or other events taking place elsewhere for the period from 1st March 2022 to 28th February 2023.

I have read and understand the notes overleaf and I acknowledge that I alone am responsible for complying with any statutory obligations applicable to me under the Irish Horseracing Industry Act, 1994 (as amended) and related legislation.

In making this application:

1. Name and Contact Details

- a. I wish to trade under the following trading name for the period of my permit. Where no trading name is listed, I will trade under my own name.

- b. I confirm that my usual address where all correspondence in relation to my Course Betting Permit will be directed is:

- c. I confirm that my designated contact telephone numbers are as follows:

Mobile: _____ Home: _____

- d. I confirm that my designated e-mail address is as follows: _____, which is my preferred option to receive all correspondence including monthly statements from Horse Racing Ireland.

- e. The above details which I have supplied to Horse Racing Ireland are my designated contact details.

- f. I acknowledge that it is my responsibility to notify Horse Racing Ireland in writing of any changes to these details.

- g. I understand that these details will only be used to contact permit holders and will not be divulged to any third party.

2. State Bookmaker's Licence

I confirm that I am the holder of a current bookmaker's licence issued by the Revenue Commissioners under the Betting Act 1931 which is in force at the time of making this application.

3. Course-Betting Permit Charges

I agree to pay all charges associated with the issue of my Course Betting Permit. I accept that Horse Racing Ireland may vary such charges from time to time. The fee for 2022 is €300. However, for bookmakers who agree to accept all correspondence, including monthly statements, by email as an alternative to ordinary post, a reduced fee of €250 will apply.

4. Course-Betting Representative Permit Charges

a. I accept that each permit holder is entitled to two Course Betting Representative Permits free of charge and for each additional representative permit a charge of €200 will be applied.

b. I undertake to pay all charges associated with any Representative Permits issued to me.

5. Amounts due to Horse Racing Ireland

a. I confirm that all amounts due to Horse Racing Ireland have been discharged at the time of application for this permit. I acknowledge that Horse Racing Ireland may refuse to issue a permit and/or attach appropriate terms and conditions to the grant of a permit where amounts due remain outstanding.

6. Security Deposits

a. I acknowledge that Horse Racing Ireland may require a security deposit as a term or condition attached a Course Betting Permit or a Course Betting Representative Permit.

b. I confirm that Horse Racing Ireland holds a security deposit relating to a permit previously granted to me.

c. Should Horse Racing Ireland require a security deposit as a term or condition attaching to a permit, I acknowledge that I will not be permitted to carry on the business of a bookmaker at an authorised racecourse until that term or condition is met by the lodgement of the full amount of the security deposit with Horse Racing Ireland.

d. I acknowledge that Horse Racing Ireland may increase the amount of any security deposit required by varying a relevant permit term or condition.

e. I acknowledge that an amount held by Horse Racing Ireland as a security deposit may be depleted due to deductions by Horse Racing Ireland from an amount lodged.

f. In the event that an amount held on deposit by Horse Racing Ireland is no longer equal to (or greater than) an amount required to be held as a security deposit by a condition attaching to a permit, I acknowledge that I will not be permitted to carry on the business of bookmaking at authorised racecourses.

g. Should Horse Racing Ireland require a security deposit as a term or condition attaching to a permit, I acknowledge that any unpaid amount due to Horse Racing Ireland (whether relating to levies, turnover charges, flat rate charges such as pitch charges, or otherwise), or any amount found by Horse Racing Ireland to be due to a customer in respect of disputed or unsettled bets, may be deducted from any such security deposit lodged by me with Horse Racing Ireland.

7. Payment

- a. I acknowledge that Horse Racing Ireland's payment procedures require that I provide and maintain a valid direct debit mandate to cover all payments of whatever nature due to HRI during the period of my permit and that all payments to Horse Racing Ireland must be made through this direct debit. I acknowledge that I will not be permitted to carry on the business of bookmaking in the absence of a valid direct debit mandate.
- b. I further acknowledge that no payments will be accepted on-course.
- c. I acknowledge that Horse Racing Ireland's payment procedures require that a direct debit must be set up with a bank in the Republic of Ireland.
- d. I confirm that I have previously provided a direct debit mandate to Horse Racing Ireland, that it remains valid and that the relevant bank details have not changed.
- e. I understand that should a direct debit be returned unpaid by my bank; Horse Racing Ireland will charge an administrative fee equivalent to the bank charges involved.
- f. I acknowledge that should a direct debit be returned unpaid by my bank; Horse Racing Ireland may vary the terms and/or conditions attached to a permit (for example by requiring an increased security deposit).
- g. I understand that in the event of my direct being returned unpaid, I must lodge the relevant amount with HRI within seven days. In the event of this payment not being lodged with HRI within seven days of receipt of notification, I understand that the matter will be reported to the Bookmaker's Committee.
- h. I understand that amounts owed by me will be collected by HRI – through direct debit – on the 20th of each month (or the following banking day). A statement will be provided to me – in advance of all direct debits being sent to the bank for collection – advising of the amount owed and due for collection.

8. Negotiating Bets at an Authorised Racecourse (Previously A3 & A4 – Code of Practice)

- a. I will not knowingly make a bet or engage in betting transactions with a person under the age of eighteen years whether such person is acting on his/her own behalf or as an agent for another person. The onus on proof of age is the responsibility of the Bookmaker and/or his/her Representative.

9. Display of Terms and Trading Details (Previously Section C – Code of Practice)

1. A Bookmaker must trade from a Joint.
2. A Bookmaker must display the following details on his/her board or on his/her Joint in a manner clearly visible to the public in the relevant Betting Ring:
 - a) His/her trading name which must be registered with HRI.
 - b) When a Representative is operating on behalf of a Bookmaker, the name of that Bookmaker who is being represented, must be clearly visible on the top of the Board.
 - c) The runners in race card order or betting order.
 - d) The minimum bet and the guaranteed liability which will be accepted by the bookmaker.
 - e) He/she is not prepared to lay Each Way betting.
 - f) The terms of Each Way betting must be on standard terms as set out by HRI.
 - g) Whether the Bookmaker is Betting Without a horse or horses. Where a Bookmaker is betting without the favourite/forecast betting/multiple bets, a notice to this effect must be clearly displayed.

3. Bookmakers betting on the result of a race by distance or by photo finish must price the odds for all possible options resulting in the outcome of said race.
4. Following the announcement that a horse prior to coming under starter's orders has been withdrawn from a race on which the Bookmaker is betting, a Bookmaker or his Employee shall clearly draw a line across the betting book under the last bet struck on each horse or time tag the last bet recorded by computer record before recording any further bets. A Bookmaker who fails to draw a line or time tag under the last bet will not be permitted to make a deduction where the line is not drawn in the book or the time of the last bet is not time tagged on the computer record to indicate the withdrawn horse and the formation of a new betting market.
5. A Bookmaker who wishes to bet on a particular race must price up the odds-on offer on all horses no later than the public address announcement stating that the horses are leaving the Parade Ring. Each Bookmaker has a responsibility to form a market and to provide an SP return for each event. The rules in relation to withdrawn horses for deductions from winnings should be where possible displayed and if not possible, must be available in printed format for each customer if requested. The returns payable on placed horses for each race type should where possible be displayed and if not possible, must be available in printed format for each customer if requested.
6. In the case of a disputed bet, a Bookmaker must inform the customer that he (the customer) may refer the matter for decision to HRI in writing or via the HRI online facility.

10. Betting Slips or Tickets (Previously Section D – Code of Practice)

From 1st October 2004 but no later than 1st January 2005, a Bookmaker or his/her Representative who conducts business at an Authorised race meeting or an Authorised Racecourse, other than a point to point meeting, must issue to the customer for each bet accepted a ticket, receipt or betting slip displaying the following information:

1. The Bookmakers name and HRI contact details.
3. The meeting name, date and race number.
4. The name and number of the horse.
5. The stake and the potential return including the stake to the customer.
7. The odds at which the bet was laid.
8. The type of bet — Win, Place, Forecast, Betting Without other.

11. Conduct of Bookmakers (Previously Section E – Code of Practice)

1. A Bookmaker, his/her Representative or Employees while conducting business in the Betting Ring, shall not indulge in or be associated in any way with any practice that has or might have the effect of distorting artificially the betting market or the starting price at any meeting, whether by offering false prices on any horse or by any other means.
2. A Bookmaker, his/her Representative or Employees must keep any Pitch/Joint/equipment used in the course of his/her business in a clean, tidy and safe condition and must dress in an appropriate manner.
3. A Bookmaker, his/her Representative or Employees shall always conduct themselves in a proper and orderly manner. They shall conduct any business with customers and any other authorised personnel in a polite and helpful manner. Any person acting in an offensive, disorderly or violent manner may be immediately removed from the Betting Ring by the racecourse security staff or the Garda Siochana.
4. A Bookmaker, his/her Representative or Employees shall comply with any reasonable request or directive made by a HRI Official, or their representatives, security personnel or the Garda Siochana at any time.

12. Bookmakers Employees (Previously Section F – Code of Practice)

1. Where a Bookmaker or his/her Representative employs or uses the services of a runner or assistant at an Authorised Racecourse on a permanent or temporary basis, the Bookmaker shall be responsible for the conduct of said Employees throughout the period of the employment.
2. A person employed by a Bookmaker as an assistant to record bets negotiated by the said Bookmaker must be situated to the rear of the Joint. It is the responsibility of the Bookmaker to ensure that during any period of time that he/she is accepting or negotiating bets that his/her assistant is in close proximity to the rear of the Joint.
3. A Bookmaker shall undertake to abide by employment law in respect of any person in his/her employment on an Authorised Racecourse. In this regard, the Bookmakers attention is drawn in particular to the provisions laid down in the “Protection of Young Persons (Employment) Act, 1996”. The following outlines some of the main provisions but Bookmakers are obliged to make themselves aware of break entitlements as laid down in the legislation:
 - A “Child” for the purposes of the Act is a person under the age of 16.
 - A “Young Person” for the purposes of the Act is a person over the age of 16 and under the age of 18.
 - Children under the age of 14 cannot work without written permission from the relevant Minister.
 - Children aged 14 years may not work during the school term. They may work 35 hours maximum per week during school holidays. The maximum hours in a day are 7 hours and they cannot work before 8.00 am and after 8.00 pm.
 - Children aged 15 years may only work 8-hours maximum per week during the school term and 35 hours maximum per week during school holidays. The maximum hours in a day are 7 hours and they cannot work before 8.00am and after 8.00pm.
 - Before employing a child or young person, a Bookmaker must have evidence of age and written permission from a parent or guardian.
 - Those aged 16 and 17 years of age may work a maximum of 40 hours per week. The maximum hours in a day are 8 hours and they cannot work before 6.00am and after 10.00pm.
 - Those aged 18 years and older may work a maximum of 48 hours per week and attention is drawn in this regard to the “Organisation of Working Time Act, 1997” which also sets out legal entitlements.
 - Account must also be taken of any hours worked by Employees in another employment if applicable, in order to ensure that the maximum hours are not exceeded.
4. Bookmakers should familiarise themselves with their responsibilities as employers for the health and safety of their Employees, including close relatives, while in their employ.
5. Bookmakers are required, whilst conducting business on a racecourse, to obtain and maintain full Employer's Liability Insurance for their Employees in addition to their Public Liability Insurance and should be able to produce evidence of this coverage at any stage if requested to do so by an official of HRI.

Signed: _____ Bookmaker

Date: _____

<p>FOR OFFICE USE ONLY</p> <p>Yes No</p> <p>Signed/Date</p> <p>Address</p> <p>State Licence</p> <p>Deposit</p>
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NOTES FOR APPLICANTS FOR COURSE BETTING PERMITS

13. Offence of Bookmaking at Authorised Racecourse without a Permit

It is an offence to carry on the business of a bookmaker at an authorised racecourse without a valid permit issued by Horse Racing Ireland.

Carrying on the business of a bookmaker at an authorised racecourse without a valid permit issued by Horse Racing Ireland may result in prosecution and may prejudice future permit applications.

14. State Bookmaker's Licence

Holders of state bookmaker's licences for the time being in force issued under the Betting Act 1931 are considered to be licensed bookmakers.

Course Betting Permits will only be granted to licensed bookmakers. Course Betting Representative Permits will only be granted in respect of licensed bookmakers.

Where a bookmaker's state bookmaker's licence expires, is cancelled or is surrendered, any permit granted to that bookmaker shall cease to be in force. A bookmaker will not be permitted to carry on the business of bookmaking in such circumstances.

15. Permit Applications May Be Refused

a. Horse Racing Ireland may refuse an application for a Course Betting Permit where it considers the applicant is not a fit or proper person to hold such a permit.

b. Horse Racing Ireland may refuse an application for a Course Betting Representative Permit where it considers the person to be specified the Course Betting Representative Permit is not a fit or proper person to be specified in such a permit.

16. Terms and Conditions Attaching to Permits

Horse Racing Ireland may attach such terms and conditions as it thinks fit to any permit granted. Horse Racing Ireland may also vary or change the terms and conditions attached to any permit from time to time as it thinks fit.

Failure to comply with the terms or conditions attached to a permit may result in suspension or revocation of the permit under Section 48 of the Irish Horseracing Industry Act 1994 and may prejudice future permit applications.

Failure to comply with the terms or conditions attached to a permit is a summary offence which may result in prosecution and may prejudice future permit applications.

Carrying on the business of a bookmaker at an authorised racecourse in a manner which does not comply with the terms or conditions attached to a permit may constitute carrying on such business without a permit which is an offence that may result in prosecution and may prejudice future permit applications.

17. Payment of Betting Levies, Turnover Charge and other Flat Rate Charges

Authorised bookmakers must pay to Horse Racing Ireland any levy on course bets, any turnover charge on course bets and any flat rate charge as may be prescribed and in force from time to time.

Failure to pay a levy or turnover charge due on course bets or a flat rate charge may result in suspension or revocation of a permit and may prejudice future permit applications.

Horse Racing Ireland may initiate legal proceedings to recover any unpaid levies, turnover charges or flat rate charges.

Failure to pay a levy due on course bets is a summary offence which may result in prosecution and may prejudice future permit applications.

Levies and turnover charges will not be payable by authorised bookmakers on bets which they have laid off to other permit holders operating at the same fixture or have become void otherwise than through the mutual consent of the parties thereto. Bets laid off with exchanges cannot be claimed as laid off bets against turnover held.

18. Racecourses (Authorised Bookmakers Pitch Charges) Regulations, 2004

Authorised bookmakers must pay an annual pitch charge to the executives of authorised racecourses. Different pitch charges may be fixed in respect of different parts of the same racecourse and in respect of different racecourses. Annual pitch charges are payable to Horse Racing Ireland on behalf of the relevant racecourse executive.

Failure to pay a pitch charge to Horse Racing Ireland may result in suspension or revocation of a permit and may prejudice future permit applications.

19. Racecourses' Executive Seniority & Pitch Rules

Horse Racing Ireland is not party to the Racecourse Executives' Seniority and Pitch Rules agreed by Association of Irish Racecourses and the Irish National Professional Bookmakers Association.

Horse Racing Ireland may however have regard to any agreements between authorised racecourses and authorised bookmakers where it proposes to make regulations under Section 53(1)(b) of the Irish Horseracing Industry Act (as amended).

20. Procedure for Registration of Seniorities

In accordance with its role in providing a single structure for administration and financial management of Irish horseracing, Horse Racing Ireland maintains a list of seniorities held by bookmakers at authorised racecourses.

Where a bookmaker wishes to register the transfer of a seniority, a fee for registering the transfer must be paid to Horse Racing Ireland by bank draft, by cheque, or by direct debit (where a direct debit mandate is already in place) and a completed Transfer of Seniority form must be furnished to Horse Racing Ireland.

The registration of such a transfer will be notified by Horse Racing Ireland to the bookmakers concerned.

21. Production of Records Etc

An Authorised Officer (when present) of Horse Racing Ireland may, where he observes a person carrying on the business of a bookmaker, require that person to produce a course-betting permit or course-betting representative permit.

An Authorised Officer (when present) of Horse Racing Ireland may, where he/she has reasonable grounds to believe that a person is carrying on the business of bookmaking or employed in that connection, require that person to produce all books, accounts, or other documents or records relating to on-course bookmaking (including electronically stored information).

An Authorised Officer (when present) of Horse Racing Ireland may search for, inspect and take copies of all such records or remove and retain such records for further examination.

Resisting, obstructing or impeding an Authorised Officer of Horse Racing Ireland in the exercise of his/her functions is a summary offence which may result in prosecution and may prejudice future permit applications.

22. Holding Returns

Authorised bookmakers carrying on business at a race meeting shall, whether they have accepted bets on all races or not, provide a holding return in respect of all races to Horse Racing Ireland at the end of each race meeting.

Holding returns must be provided on the day to prevent unnecessary follow-up communication and are to be sent to holdings@hri.ie . Repeated non-compliance may lead to offenders being reported to the Bookmaker's Committee.

Horse Racing Ireland may, in the future, require all holding returns to be provided electronically through a secure HRI server. Bookmakers will be given a minimum of four weeks' notice prior to any changes made in this respect. Bookmakers must ensure that all holdings are provided by the close of business (last race) of each individual raceday.

Failure to deliver a holding return in respect of a race meeting to Horse Racing Ireland is a breach of the Payment of Levies on Course Bets Regulations which may result in suspension or revocation of a permit and may prejudice future permit applications.

23. Non-payment of Amounts Due to Persons Who Have Placed Bets/Disputed Bets

a. Article C.7 of the Code of Practice requires authorised bookmakers to pay out on all winning bets.

b. In the case of disputed bets, Article C.6 of the Code of Practice requires authorised bookmakers to inform the customer that the customer may refer the matter in person or in writing for decision to Horse Racing Ireland.

Horse Racing Ireland will immediately suspend or revoke any permit held by an authorised bookmaker who, without reasonable cause, fails or neglects to pay out on a winning bet.

24. Linking of Pitches

Multiple pitches must be linked at all times. Repeated inability to link necessary pitches on a regular basis may see offenders prevented from operating more than one pitch.

25. Operation of Trade Names

Trade names are specific to each bookmaker's unique account number and seniority/seniorities. Bookmakers applying to work in any area using a seniority/seniorities must operate under the trade name associated with said seniority/seniorities. Failure to comply with this mandate will see any offender(s) stood down.

